

# Using PhotoVaultOnline.com for Club Entries

[www.photovaultonline.com](http://www.photovaultonline.com)



# Uses

- To store photos
- To enter competitions
- To track club progress
- Not editing software
- No cost, unless you are entering Salons.

# Entering competitions

- Three step process:
  - Login
  - Upload suitable photos
  - Link the photos to the competition

# Registration on PhotoVaultOnline

- Before logging in for the first time, you must register on PhotoVault and optionally join a Club

The screenshot shows the Photo Vault Online website. At the top, there is a navigation bar with links for Home, Login, Register, Help, and The Other Project. Below the navigation bar, the user is identified as a Guest. The main content area features a 'Featured Events' section with five event listings, each with an 'Upload photos' button and an 'Already uploaded? Enter here' button. The events are: SAVAS 1st Monochrome National Digital Salon 2013 (Closing: 18 May 2013), 7th Beachcombers Digital Salon of Photography 2013 (Closing: 25 May 2013), Sandton 40th Anniversary Mono Digital Salon 2013 (Closing: 08 Jun 2013), First Lowveld National Salon 2013 (Closing: 15 Jun 2013), and 2nd MFFC Salon of Mono Photography 2013 (Closing: 29 Jun 2013). On the right side, there is a 'PhotovaultOnline News' section with a 'Photo Club Admin' sub-section. The news section contains several paragraphs of text, including a notice about the photo club admin system going live on January 2nd, a notice about adding interested clubs to the admin system, a notice about switching to the club admin system and downloading the club admin handbook, a notice about the new Auto Salon Import feature, and a notice about the basic club admin system being free for clubs as long as enough paying events cover the hosting costs. At the bottom of the page, there is a table with three columns: '# of Active PhotovaultOnline Members', '# of Photos in the Vault', and 'Average Size per Photo'. The table contains the following data: 3169 members, 217244 photos, and 350Kb average size per photo.

# of Active PhotovaultOnline Members	# of Photos in the Vault	Average Size per Photo
3169	217244	350Kb

# Registration Screen

- Note \* for compulsory info
- Login ID + Password make up 5/more characters
- Leave *Account Type* as default (I want to register myself), unless you were asked to change it
- Club star rating: 1
- Phone numbers
- Security Q & A
- Verification code

## Register an Account

Are you currently waiting for your Registration email? Click [Here](#) to resend registration confirmation email. Also remember to check your Mail Client's Spam Folder. The original email could be marked as a possible spam message.

Fields with \* are required.

Login ID *	<input type="text" value="JohnBloggs"/>	(Create your own Login Id)
Password *	<input type="password" value="•••••"/>	
Repeat Password *	<input type="password" value="•••••"/>	
Account Type	I want to register myself (for entering in Salons, Clubs, Honours etc.) ▼	
Group Name	<input type="text"/>	
Firstname *	<input type="text" value="John"/>	
Lastname *	<input type="text" value="Bloggs"/>	
Birthday	<input type="text"/> - <input type="text"/> - <input type="text"/>	(Day, Month and optional Year)
Email Address *	<input type="text" value="ambercamerackub@gmail.com"/>	
Honours	<input type="text"/>	
Club Star Rating	<input type="text" value="1"/>	
Landline Phone Number	<input type="text" value="0333456789"/>	
Mobile Phone Number	<input type="text" value="0333456789"/>	
Address	<input type="text"/>	
Address (cont.)	<input type="text"/>	
Address (cont.)	<input type="text"/>	
Address (cont.)	<input type="text"/>	
Security Question *	<input type="text" value="What was my father's middle name?"/>	
Security Answer *	<input type="text" value="Fred"/>	
Keep my Informed	<input checked="" type="checkbox"/> (Please send me reminder emails of exciting competitions I qualify for)	

for)

(The Security Question and Answer will be used for password retrieval in the case where you forgot your password. Use a question that only you will know the answer to. Remember - it's purpose is to make sure it is really you who wants to reset the password. Example: What was your cat's name when you lived in Cullinan?)

Verification Code



[Get a new code](#)

Please enter the letters as they are shown in the image above.  
Letters are not case-sensitive.

# Wait for confirmation email

- Open confirmation email.
- Click on the one time link to confirm your registration
- You will be taken back to the site.
- Message confirms that you are now registered
- You are now ready for login

## Photo Vault Online

[Home](#) [Login](#) [Register](#) [Help](#) [The Other Project](#)

*You are currently only a Guest*

### A confirmation email was send to the supplied email address.

Please check your email for the arrival of the confirmation email. The email will contain a confirmation link. Please **click** on this link. It will open in your browser to finalise the registration process.

If the email did not arrive in about 20 minutes, please check your Mail Client **spam folder** to ensure that it was not marked as possible spam.

If the mail did not land in your Mail Client's spam folder, you may request a resend of the registration confirmation email. You will find links to resend the registration email on the registration and login pages

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All Rights Reserved.  
(Note that all closing dates on this site is based on SAST (UTC+02:00))  
Powered by [Yii Framework](#).

## Photo Vault Online

[Home](#) [Login](#) [Register](#) [Help](#) [The Other Project](#)

*You are currently only a Guest*

### Your registration has been confirmed.

Please click on the **Login** menu option above and log into the site using your **Login ID** and **password**.

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# Login and Join the Club

- Once your registration is through, login using the login name and password you gave yourself



Photo Vault Online

Home My Clubs My Details My Photo Vault My Entries Help Logout The Other Project

*You are currently authenticated as John Bloggs*

## Login

Login ID

Password

Forgot your password? Click [Here](#) to reset your credentials.

Remember me next time

Waiting for Registration email? Click [Here](#) to resend registration confirmation email.

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# Join the Club

- On **My Clubs** menu, select **Join a Club**
- On next screen click **Request Join** next to **Your Camera Club**

The screenshot shows the Photovault Online website. At the top, there is a navigation menu with links: Home, My Clubs, My Details, My Photo Vault, My Entries, Help, Logout, and The Other Project. Below the menu, a dropdown menu is open under 'My Clubs', showing options: 'Join a Club', 'My Club Entries', and 'My Advancement'. The user is authenticated as 'John Bloggs'. The main content area features a 'Featured Events' section with five event listings, each with an 'Upload photos' button and an 'Already uploaded? Enter here' button. The events are: SAVAS 1st Monochrome National Digital Salon 2013 (Closing: 18 May 2013), 7th Beachcombers Digital Salon of Photography 2013 (Closing: 25 May 2013), Sandton 40th Anniversary Mono Digital Salon 2013 (Closing: 08 Jun 2013), First Lowveld National Salon 2013 (Closing: 15 Jun 2013), and 2nd MFFC Salon of Mono Photography 2013 (Closing: 29 Jun 2013). On the right sidebar, there is a 'PhotovaultOnline News' section with a 'Photo Club Admin' announcement. At the bottom, there is a statistics table and a footer with copyright information.

**Photo Vault Online**

Home My Clubs My Details My Photo Vault My Entries Help Logout The Other Project

You are currently authenticated as John Bloggs

Join a Club  
My Club Entries  
My Advancement

**Featured Events**

**SAVAS 1st Monochrome National Digital Salon 2013** (Closing: 18 May 2013)  
Upload photos Already uploaded? Enter here

**7th Beachcombers Digital Salon of Photography 2013** (Closing: 25 May 2013)  
Upload photos Already uploaded? Enter here

**Sandton 40th Anniversary Mono Digital Salon 2013** (Closing: 08 Jun 2013)  
Upload photos Already uploaded? Enter here

**First Lowveld National Salon 2013** (Closing: 15 Jun 2013)  
Upload photos Already uploaded? Enter here

**2nd MFFC Salon of Mono Photography 2013** (Closing: 29 Jun 2013)  
Upload photos Already uploaded? Enter here

**PhotovaultOnline News**

**Photo Club Admin**

The promised photo club admin system went live on the 2nd of January!

We are gradually adding the interested clubs onto the club admin system.

Interested in switching over to the club admin system? Download the club admin handbook [here](#) to see what is available!

**New Auto Salon Import** now available!

Like always, the basic club admin system (as it is now) will be free for clubs as long as enough paying events cover the hosting costs.

# of Active PhotovaultOnline Members	# of Photos in the Vault	Average Size per Photo
3169	217267	350Kb

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# Request Join

## Photo Vault Online

[Home](#)[My Clubs](#)[My Details](#)[My Photo Vault](#)[My Entries](#)[Help](#)[Logout](#)[The Other Project](#)

You are currently authenticated as John Blogs

### My Clubs

Club	Contact Person
------	----------------

### Other Clubs

Club	Contact Person	Action
Amber Camera Club	Clare Van Daele - 0844557771	<a href="#">[Request Join]</a>
Brandpunt Kamera Klub	Reppies Repsold - 0827160688	<a href="#">[Request Join]</a>
Laeveld Fotografiese Klub	Jacobus Aucamp - 082 335 2656	<a href="#">[Request Join]</a>
Randburg Foto Klub/Randburg Photo Club	Piet Enslin - 0829225213	<a href="#">[Request Join]</a>
Rustenburg Photographic Society	Charles Eva - 0828543998	<a href="#">[Request Join]</a>
Vanderbijlpark Fotografiese Vereniging	Johan Enslin - 083 456 6751	<a href="#">[Request Join]</a>
Vereeniging Photographic Society	Riaan Greeff - 0835818569	<a href="#">[Request Join]</a>

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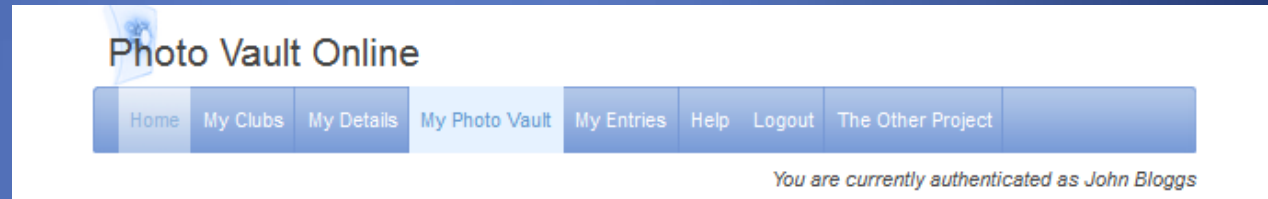
Powered by [Yii Framework](#).

# Wait to be accepted as a club member

- The system will automatically send an email to the club administrator with your request.
- Once the club administrator has act on this request, the system will send you an automated email with the outcome.

# Uploading Photos

- Login
- Select **My Photo Vault** on the menu



- Then select **Upload New Photo**
- **NB:** Most clubs uses the “1024 x 768 and < 500Kb” standard, but confirm with the club administrator



# Entering the Detail

## Photo Vault Online

[Home](#)[My Clubs](#)[My Details](#)[My Photo Vault](#)[My Entries](#)[Admin](#)[Help](#)[Logout](#)[The Other Project](#)

You are currently authenticated as Johann van der Walt

### Upload new Photo

[\[List all Photos\]](#)

Fields with \* are required.

Photo Size Model  [\(What is this?\)](#)

Note: This photo will only be visible for categories created for this size

Select Photo

Title \*

Only the title of the image. No dashes or other special characters.  
Example: 'Lion Kill'

Photo Medium

# Adding Filter Tags

- After a successful upload, assign some filter tags to the photo.
- This will help to quickly find a photo or set of photos for a specific category when entering in an event.


Photo Vault Online

Home My Clubs My Details My Photo Vault My Entries Admin Help Logout The Other Project

You are currently authenticated as Johann van der Walt

### Manage Tags for Under the Rainbow

[\[Back to List\]](#)

 Add Tag

Current Tags (Click to Remove):

My Tags (Click to Add):

Popular Tags (Click to Add):

# Entering the Competition

- Select **My Clubs**
- Select **My Club Entries**

Photo Vault Online

Home My Clubs My Details My Photo Vault My Entries Help Logout The Other Project


You are currently authenticated as John Bloggs

Join a Club

View Photo My Club Entries

[\[List all Photos\]](#) [\[Create Photo Detail\]](#) [\[Manage Tags\]](#) [\[Remove Photo\]](#)

Internal My Advancement

Original File Name	CVD Reflections May 21 evening.jpg	
Title	Reflections	
Date Uploaded	2013-05-09 22:02:25	
Width	1024 pixels	
Height	534 pixels	
Size (in Kilobytes)	450KB	
Current Tags		
Usage Count	Not assigned to any competition yet Use the 'My Entries' menu option to assign to a competition	

# Select the Competition to Enter

- Click **Enter Here**

## Photo Vault Online

Home My Clubs My Details My Photo Vault My Entries Help Logout The Other Project

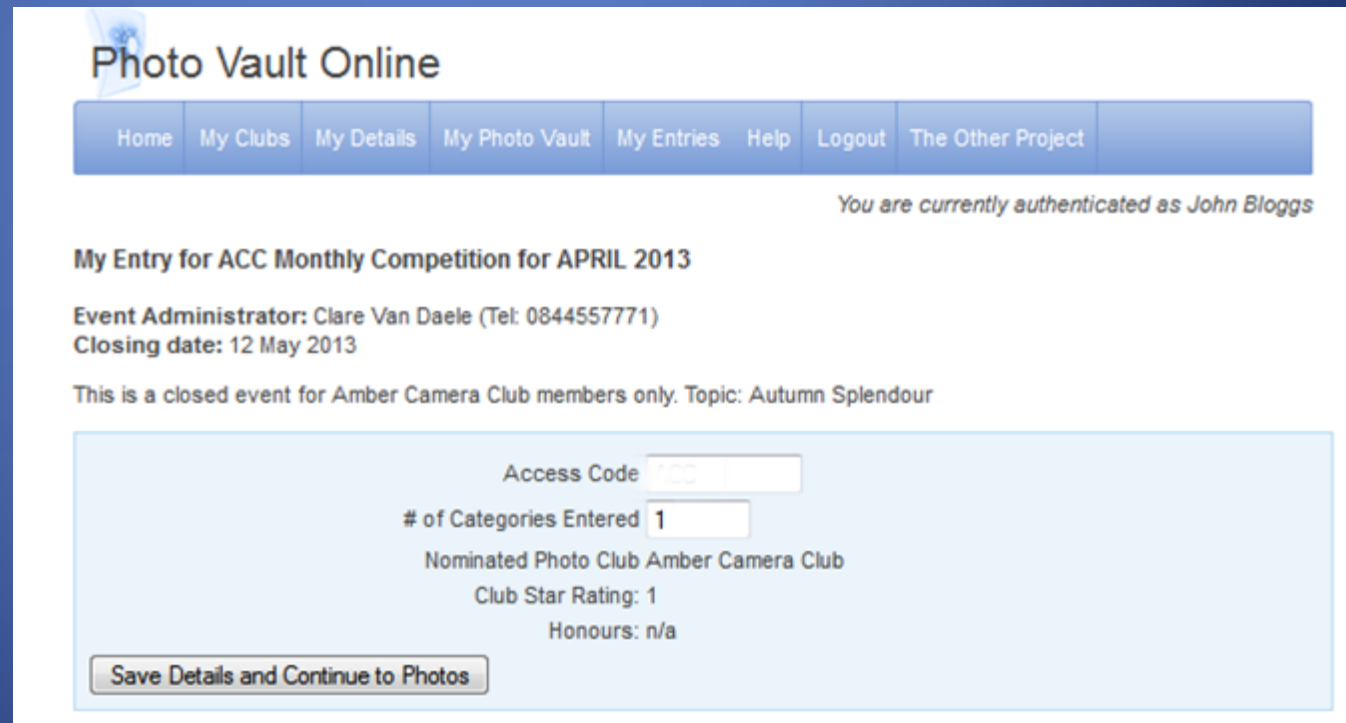
*You are currently authenticated as John Bloggs*

### Events for Amber Camera Club

Event Name	Closing Date	Action
ACC Monthly Competition for APRIL 2013	2013-05-12	<a href="#">Enter here</a>

# Enter Code and Categories

- If you are given a code by your club, type it next to Access Code. Otherwise leave it blank.
- No of categories will vary depending on the competition and how many you choose to enter



**Photo Vault Online**

Home My Clubs My Details My Photo Vault My Entries Help Logout The Other Project

*You are currently authenticated as John Bloggs*

**My Entry for ACC Monthly Competition for APRIL 2013**

Event Administrator: Clare Van Daele (Tel: 0844557771)  
Closing date: 12 May 2013

This is a closed event for Amber Camera Club members only. Topic: Autumn Splendour

Access Code

# of Categories Entered

Nominated Photo Club Amber Camera Club  
Club Star Rating: 1  
Honours: n/a



# Choose Your Category/ies

## Photo Vault Online

[Home](#) [My Clubs](#) [My Details](#) [My Photo Vault](#) [My Entries](#) [Help](#) [Logout](#) [The Other Project](#)

*You are currently authenticated as John Bloggs*

### My Entry for ACC Monthly Competition for APRIL 2013

Event Administrator: Clare Van Daele (Tel: 0844557771)

Closing date: 12 May 2013

This is a closed event for Amber Camera Club members only. Topic: Autumn Splendour

# of Categories Entered

Nominated Photo Club Amber Camera Club

Club Star Rating: 1

Honours: n/a

[Update Details](#)

Click on the links below to manage your photos per category


*The maximum number of entries allowed is 3*

[Finalise My Entry](#)

Category	Definition
<a href="#">Set Subject</a>	
<b>No Photos Entered</b>	The set subject of the month is Autumn Splendour
<small>(This category accepts photos in Up To 1024px by 768px (Max 500kb) format)</small>	

# Choose Pics for the Competition

- Screen is divided into two:
  - Available photos
  - My Entry

 Photo Vault Online

Home My Clubs My Details My Photo Vault My Entries Help Logout The Other Project

You are currently authenticated as John Bloggs

**Manage My Entry for ACC Monthly Competition for APRIL 2013**  
Category: Set Subject

[\[Back to My Entry Overview\]](#)

The set subject of the month is Autumn Splendour

**Note:** This category will only accept entries uploaded for the following size model: Up To 1024px by 768px (Max 500kb)

0 Photos of maximum 3 assigned (Overall 0 photos of overall maximum 3 assigned) [Help](#)




**My Entry for Set Subject**

[Sort](#)

**Available Photos from my Vault**

Filter on:

Show only photos where the Title of the photo contains:

 Reflections	 Leaves Turning	 Aging Beauty
--	--	---

# Linking the photos to the competition

- Click each photo thumbnail in turn to bring it into the **My Entry** area.
- If you make a mistake simply click it to return it to the **Available Photos** section.
- Use **Help** if unsure.

The screenshot displays the 'Photo Vault Online' web interface. At the top, there is a navigation menu with links for Home, My Clubs, My Details, My Photo Vault, My Entries, Help, Logout, and The Other Project. Below the menu, a message indicates the user is authenticated as John Bloggs. The main content area is titled 'Manage My Entry for ACC Monthly Competition for APRIL 2013' with the category 'Set Subject'. A link for '[Back to My Entry Overview]' is provided. The current set subject is 'Autumn Splendour'. A note specifies the upload size limit: 'Up To 1024px by 768px (Max 500kb)'. It shows '1 Photos of maximum 3 assigned (Overall 1 photos of overall maximum 3 assigned)' with a 'Help' link. The 'My Entry for Set Subject' section contains one photo thumbnail titled 'Reflections' with 'Entry: 1'. The 'Available Photos from my Vault' section has a 'Filter on:' section with a text input field and a 'Filter' button. Below the filter, two photo thumbnails are shown: 'Leaves Turning' and 'Aging Beauty'.

# Photos are Uploaded

- When done, click **Back to My Entry Overview**

**Photo Vault Online**

Home My Clubs My Details My Photo Vault My Entries Help Logout The Other Project

You are currently authenticated as John Bloggs

**Manage My Entry for ACC Monthly Competition for APRIL 2013**  
Category: Set Subject

[\[Back to My Entry Overview\]](#)




The set subject of the month is Autumn Splendour

Note: This category will only accept entries uploaded for the following size model: Up To 1024px by 768px (Max 500kb)

3 Photos of maximum 3 assigned (Overall 3 photos of overall maximum 3 assigned) [Help](#)

**My Entry for Set Subject**

[Sort](#)

 Reflections Entry: 1	 Leaves Turning Entry: 2	 Aging Beauty Entry: 3
---	---	--

**Available Photos from my Vault**

Filter on:

Show only photos where the Title of the photo contains:

# Finalising Your Entry

- Note the details at the bottom of the screen
- Click **Finalise My Entry**
- An email will be sent to you to confirm

**Photo Vault Online**

Home My Clubs My Details My Photo Vault My Entries Help Logout The Other Project

You are currently authenticated as John Bloggs

**My Entry for ACC Monthly Competition for APRIL 2013**

Event Administrator: Clare Van Daele (Tel: 0844557771)  
Closing date: 12 May 2013

This is a closed event for Amber Camera Club members only. Topic: Autumn Splendour

# of Categories Entered

Nominated Photo Club Amber Camera Club  
Club Star Rating: 1  
Honours: n/a

Click on the links below to manage your photos per category

*The maximum number of entries allowed is 3*

**Set Subject**

1. Reflections  
2. Leaves Turning  
3. Aging Beauty  
(This category accepts photos in Up To 1024px by 768px (Max 500kb) format)

The set subject of the month is Autumn Splendour

Your entry has been submitted. Thank you!

# Making Changes

- Only up to midnight of closing date
- Login and go to **My Clubs, My Club Entries**
- Make changes
- **Re-finalise My Entry**

**Photo Vault Online**

Home My Clubs My Details My Photo Vault My Entries Help Logout The Other Project

You are currently authenticated as John Bloggs

**My Entry for ACC Monthly Competition for APRIL 2013**

Event Administrator: Clare Van Daele (Tel: 0844557771)  
Closing date: 12 May 2013

This is a closed event for Amber Camera Club members only. Topic: Autumn Splendour

# of Categories Entered   
Nominated Photo Club Amber Camera Club  
Club Star Rating: 1  
Honours: n/a

[Update Details](#)

Click on the links below to manage your photos per category

*The maximum number of entries allowed is 3*

[Re-Finalise My Entry](#)  
Finalised on 09 May 2013

Category	Definition
<a href="#">Set Subject</a> 1. Reflections 2. Leaves Turning 3. Aging Beauty (This category accepts photos in Up To 1024px by 788px (Max 500kb) format)	The set subject of the month is Autumn Splendour